

## OmniTRAX Position Description

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| <b>Title:</b>        | <b>Track Foreman</b>                                   |
| <b>Location:</b>     | <b>Ottawa, IL</b>                                      |
| <b>Reports to:</b>   | <b>Roadmaster</b>                                      |
| <b>Salary Range:</b> | <b>Commensurate with qualifications and experience</b> |

OmniTRAX, Inc. is one of North America's leading transportation services companies. Based in Denver, Colorado, OmniTRAX, Inc. managed businesses are located in 9 states and 2 provinces providing a full range of transportation and logistics services. These services include railroad, port, and industrial switching operations as well as intermodal operating services.

### **General Summary**

Installs and repairs railroad track on specified territory of railroad, using spike pullers, spike drivers, removes old spikes, drives new spikes, performs related maintenance to railroad track on specified territory of railroad. This is accomplished by performing the following duties.

### **Essential Job Duties and Responsibilities include the following:**

- Must be able to work safely in a construction/field environment following the safety rules and carrying out the work in a manner that promotes a safe work environment.
- Walks and/or drives the track to inspect rails and ties for safety and effectiveness; repair those in need of repair or replacement.
- Raises rail, sometimes using track jack or back hoe, to facilitate removal of old ties and installation of new ties.
- Working with other staff to re-rail detailed trains using the necessary equipment.
- Drills holes through rails for insertion of bolts using power drill.
- Operates track-wrench machine to tighten or loosen bolts at rail joints.
- Operates rail saw to cut rails to specified lengths.
- Drives company vehicles CDL REQUIRED.
- Performs other duties as requested or required.
- Supervises the work and comply with the FRA 213 and 214 track safety standards.
- Has knowledge about how to install ties and rail, and work with hand tools that pertain to tack work such as claw bar, track jack, line bar, road master etc.
- Ensures subordinates are familiar with the duties.
- Conducts job briefings with the crew.
- Ensures the job is done correctly and safely.

### **Requirements**

- Ability to apply commonsense understanding to carry out detailed, but uninvolved written or oral instructions.
- Ability to talk and hear well enough to communicate with co-workers, supervisors, yard workers, section leaders.
- Ability to see well enough to read operating and maintenance instructions, gauges and dials on precision measuring tools.

- Ability to read and comprehend safety manuals, operating and maintenance instructions, test materials, drawings, schematics, and procedure manuals.
- Ability to apply concepts of basic shop math, calculate figures and amounts such as area, circumference, length, distance, and volume.
- Ability to write legibly to complete routine reports, and complete required testing.
- Ability to acquire and maintain a valid drivers' license to operate company vehicles.
- Familiar with track standards and how to apply.
- Pass written examinations on the safe operations of trains and maintenance of way standards.
- Familiar with roadway workers protections.
- Knowledge of the operation of small power tools and hand tools to make repairs to the track structure. Must be able to hear and talk well enough to communicate with co-workers, supervisors, yard workers, and section leaders 100% of time.
- Knowledge of and skills in using hand tools, including wrenches, sockets, screwdrivers, measuring tapes, etc.
- Knowledge of and skills in using power tools and hydraulic equipment, including portable grinders, rail saws, spike pullers, track wrench machines, power drills.

### **Physical Demands**

- Must be able to stand 100% of time.
- Must be able to walk level or uneven ground 100% of time.
- Must be able to climb on and off equipment 5% of time.

### **Contact Information**

**Company:** Illinois Railway, LLC (IR)  
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