

OmniTRAX Position Description

TITLE: **General Foreman-Maintenance of Equipment Locomotives**

LOCATION: **Albany, GA**

REPORTS TO: **General Manager**

SALARY RANGE: **Commensurate with qualifications and experience.**

OmniTRAX, Inc. is one of North America's leading transportation management companies. Based in Denver, Colorado, OmniTRAX, Inc. managed businesses are located in 9 states and 2 provinces providing a full range of transportation and logistics services. These services include railroad, port, and industrial switching operations as well as intermodal operating services.

GENERAL SUMMARY:

Directs, administers and oversees all the activities of the Mechanical Department on a local level. Oversees the support of policies, goals and objectives by performing the following duties personally or through subordinates, including ensuring compliance within all local, state and federal government rules and regulations in connection with locomotives.

ESSENTIAL DUTIES AND RESPONSIBILITIES include the following. Other duties may be assigned.

Directs the preparation of short-term and long-range shop and / or location utilization to achieve the area goals..

Oversees area budget conformance and expense regulation insuring maximum cost effectiveness while continually improving fleet reliability.

Develops performance goals and baseline performance measurements within their areas of interest to achieve or exceed quality standards set both on the Corporate and Regional levels.

Works in a cooperative manner to ensure daily power requirements are met. Anticipates operational needs for changing line traffic, schedules and environmental landscapes.

Initiates improvement of all operations insuring long-term reliability through personal and report monitoring.

Guides and directs subordinates, both exempt and hourly, instilling pride, personal development, team production and promotion of the organization's products and services.

Creates the atmosphere and the processes necessary to manage their organization's current activities and its' projected growth.

Will be held accountable for establishing policies to ensure all subordinates develop in a manner to enhance not only their own field of operation but to position the Company for its' continued growth based on succession.

Familiar with and able to utilize authorized procedures to promote communication and adequate information flow within the organization. Remains current with the latest OEM recommendations and implements the means to relay such data to subordinates as required for efficient repairs.

Evaluates the results of their local operations regularly and systematically. Incumbent will be held accountable to be aware of all issues and matters within their area as they pertain to local performance and fleet reliability.

Ensures that the responsibilities, authorities, and accountability of all subordinates are defined, understood and followed. The incumbent will make the safe operation of their facility paramount. The incumbent is authorized to utilize all tools sanctioned by Corporate Policy, Mechanical Department Rules and common sense guidelines, up to and including administering discipline.

Ensures that all organization activities and operations are carried out in compliance with local, state, and federal regulations and laws governing their operation. This includes, but not limited to all areas which could negatively impact OmniTRAX, Inc. by name or reputation, adhering to Federal and State labor and environmental issues. .

PERSONAL ATTRIBUTES:

Fundamental familiarity in Financial, Customer Service and Return on Assets principles.

Assertive risk vs. gain analysis abilities. Capable of challenging established procedures when opportunity for service or performance improvement is realized. Able to present thorough cost – benefit proposals to their leadership team.

Strong people skills with the ability to lead by example combined with strong organizational and communication skills.

Proven leadership with the ability to understand broad based planning and the ability to communicate their vision at every level with appreciation to diversity.

SUPERVISORY RESPONSIBILITIES:

Manages subordinates, directly and indirectly, including fixed base and mobile operations. Responsible for the overall direction, coordination, and evaluation of their area. Carries out supervisory responsibilities in accordance with the organization's policies and applicable local, state and Federal law. Responsibilities include interviewing, hiring, and training employees; planning, assigning, and directing overall facility work loads / flow; performance appraisals; discipline; addressing complaints and resolving problems.

QUALIFICATIONS:

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. Extremely strong in locomotive Electrical or Mechanical systems. In addition, well versed in two of the four other disciplines: Elect / Mechanical, Unit Rebuild, Air Brake and Design.

EDUCATION and/or EXPERIENCE:

Higher education or university program certificate desirable; two to four years related experience / training or equivalent combination of education and experience.

LANGUAGE / SUPPORT SKILLS:

Ability to read, analyze, and interpret general business periodicals, professional journals, technical procedures, and governmental regulations. Ability to write reports, business correspondence, and procedural instructions when required. Ability to effectively present information and respond to questions from managers, clients, customers, and the general public. Must be computer literate with minimum requirement proficient in Microsoft Office and able to operate Company E mail / phone systems.

MATHEMATICAL SKILLS:

Ability to work with mathematical concepts such cost analysis and fundamentals business practices as applied to local cost effectiveness and ROI. Able to apply concepts such as fractions, percentages, ratios, and proportions to practical situations.

REASONING ABILITY:

Ability to define problems, collect data, establish facts, and draw valid conclusions. Ability to interpret an extensive variety of technical instructions in mathematical or diagram form and deal with several abstract and concrete variables.

CERTIFICATES, LICENSES, REGISTRATIONS:

Valid State Drivers' license.

PHYSICAL DEMANDS:

While performing the duties of this job, the employee is regularly required to communicate verbally. The employee frequently is required to stand; walk; sit; use hands and fingers, handle, feel; reach with hands and arms; climb or balance; and stoop, kneel, crouch, or crawl. The employee may have occasion to lift and/or move up to 25 pounds manually, and occasionally lift and/or move in excess of this through available mechanical devices. Specific vision abilities required by this job include close vision, distance vision, color vision, depth perception, and ability to adjust focus.

WORK ENVIRONMENT:

While performing the duties of this job, the employee is frequently exposed to large and potentially dangerous equipment and outside weather conditions. The employee may be occasionally exposed to wet and/or humid conditions; precarious locations; non hazardous fumes or airborne particles; potentially toxic or caustic chemicals; risk of electrical shock; and vibration. The noise level in the work environment may exceed time weighted limits.

Contact Information:

Company: Georgia & Florida Railway, LLC (Albany, GA)

Email: recruiting@omnitrax.com

Fax #: 866-448-9259