

OmniTRAX Position Description

Title:	DSLE/Trainmaster
Location:	Chicago, IL
Reports to:	General Manager
Salary Range:	Commensurate with qualifications and experience

OmniTRAX, Inc. is one of North America's leading transportation services companies. Based in Denver, Colorado, OmniTRAX, Inc. managed businesses are located in 9 states and 2 provinces providing a full range of transportation and logistics services. These services include railroad, port, and industrial switching operations as well as intermodal operating services.

General Summary:

The DSLE/Trainmaster will work on average of 60 hours per week plus be "on call" when scheduled. Oversees train operations and is responsible for the safe and efficient movement of all trains within an assigned area or terminal. Responsible for the progress and productivity of all assigned personnel, to include prioritizing work efforts and setting performance standards. Oversees assignment of resources and the management of assets and processes within the assigned area or terminal. Accountable for execution of the service plan to include production, quality, cost containment and reassignment of resources as necessary to achieve maximum efficiency. Ensures the safety of crews and meets operational and financial targets as outlined by the service plan and associated key performance indicators.

Essential Job Duties and Responsibilities: Other duties may be assigned, as requested/required

- Maintain Engineer Certification records per the requirements of 49 CFR 240.
- Provides remedial training when and as required for Locomotive Engineers and Conductors/Switchmen.
- Conducts skills performance evaluations of Engineers.
- Performs classroom training for New Hires and Student Engineers.
- Ensures compliance to defined operating practices and procedures promoting a safe work environment.
- Manages the operational testing program by observing, documenting, and evaluating safe work practices per operating rules and acting upon results.
- Meets the tactical goals of the service plan by managing assets, reporting results, defining problem areas and implementing solutions. Metrics include asset utilization, execution to plan, cost of quality and safety performance.
- Conducts regularly scheduled employee meetings and programs to emphasize safety and discuss mitigation of risks.
- Investigates incidents, determines root cause, escalates findings and implements corrective actions as necessary to prevent recurrence.
- Manages resources and assets in a cost effective manner.
- May serve as a first responder to critical incidents.
- Makes recommendations regarding hiring and performance management of staff.
- Requires commitment to irregular work hours (to include weekends and holidays) in support of the success of a 24/7 operation.

Education/Experience:

- Bachelor's Degree or at least 5 years DSLE/Train Operations Management experience.
- Must have experience as a Locomotive Engineer.
- Thorough knowledge of CFR section 240, "Qualification and Certification of Locomotive Engineers".
- Must have at least 1 year of management experience or training and must be able to provide remedial training/instructions.
- Thorough knowledge of FRA requirements specific to the operation and movement of trains.
- Thorough knowledge of railroad operations, including, but not limited to, transportation, maintenance of way, mechanical, and clerical activities.
- Minimum 5 years of DSLE/Train Operations Management experience.
- Supervisory and performance management experience.
- Prior experience working with employees covered by a collective bargaining agreement preferred.

Knowledge/Skills/Abilities:

- Ability to utilize computers including Microsoft WORD and EXCEL.
- Strong verbal and written communication skills.
- Self-motivated.
- Basic problem solving and root cause analytics.
- Strong organization and prioritization skills with high attention to detail.
- Ability to supervise other managers and direct activities towards the achievement of established goals.

Contact Information:

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