

## OmniTRAX Position Description

**Title: Conductor**

**Location: Cleveland, OH**

**Reports to: General Manager**

**Salary Range: Commensurate with qualifications and experience**

OmniTRAX, Inc. is one of North America's leading transportation services companies. Based in Denver, Colorado, OmniTRAX, Inc. managed businesses are located in 9 states and 2 provinces providing a full range of transportation and logistics services. These services include railroad, port, and industrial switching operations as well as intermodal operating services.

**Essential Job Duties and Responsibilities: Other duties may be assigned, as requested/required:**

- Must report to work as called on a 24-hour schedule.
- Must comply with all new and outstanding railroad instructions regarding the operation of the train.
- Must comply with all federal regulations regarding the operation of the train air brakes.
- Assist the Locomotive Engineer in the management of the train and daily work.
- Work Safely and Efficiently.
- Completes work as directed by supervisors.
- Must pass all job and health related examinations.
- Perform switching, make-up and break-up trains.
- Perform ground tasks of coupling and un-coupling cars, operating switches, etc.
- Maintain accurate records of cars handled, repairs performed, and track conditions encountered.
- Communication with management, customer service, crew members, and connecting railroads.

**Education/Experience/License:**

- Minimum of two years experience in railroad operations.
- Must have a valid Driver's License.
- High School Diploma or GED

**Knowledge/Skills/Abilities:**

- Strong communication and interpersonal skills.
- Ability to utilize computer programs including Microsoft WORD and EXCEL.
- Must make routine decisions about work that has been previously programmed for the day.
- Must solve routine problems that may arise in regard to programmed work.
- Must use all equipment, tools, resources and company automobiles in a safe and responsible manner.
- Must use extremely sound judgment when complying and interrupting railroad rules, regulations and instructions.
- Must use good judgment when complying with federal regulations that apply to the operation of trains.

**Comments:**

This position requires personnel with sound work ethics and the ability to work without direct supervision in work conditions such as extreme heat and sub-freezing temperatures. The position requires personnel to be in a physical condition that will allow the employee to walk on uneven

surfaces, climb ladders-stairs on locomotives, set locomotive-car hand brakes, and bend to couple air hoses between locomotives and cars. This position requires personnel to occasionally carry and or lift equipment weighing as much as 100 lbs. for short distances.

**Contact Information:**

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